



**Public selection for admission to the Two-Year Master's Degree in Sociology and  
Social Research**

**Academic year 2025/2026**

(English translation)

**The only binding version is the Italian one.**

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## Art. 1 Public Selection

1. The Department of Sociology and Social Research at the University of Trento announces a public selection based on qualifications and (if appropriate) interview, in order to select students for admission to the first year of the Master's Degree Programme offered for the academic year 2025/2026. Entry is restricted to **6 places**<sup>1</sup> reserved for non-EU nationals living abroad.

## Art. 2 Categories of applicants and Admission Requirements

### 1. Categories of applicants

For the purposes of this admission Call, two categories of applicants are considered

- **Europeans and Equivalents:** Italian citizens, European Union citizens, or those with equivalent status, hereafter referred to as "Europeans and Equivalents."
- **Non-Europeans:** Citizens of countries outside the European Union living outside Italy, hereafter referred to as "Non-Europeans."

It is essential to carefully read Note 1 in this document to determine your category and proceed correctly with the subsequent steps.

### 2. Admission requirements

Admission is subject to the following condition:

- i. a bachelor's or higher degree awarded in Italy or other qualification recognized as equivalent awarded abroad. 1/3 of the previous study programme (e.g. 60/180 ECTS, 60/180 credit points) has to refer to at least two of the following fields: Sociology/ Economics and Statistics/ Law, Political science, Social policy/ History, Anthropology, Psychology, Social Psychology and Pedagogics.
- ii. Undergraduate candidates are also accepted providing that they will obtain their bachelor's degree **before 30 June 2025**. The final grade must be **equal to 90 out of 110 points or superior** (for candidates with Italian title) and has to be **equivalent** for candidates with international title
- iii. good knowledge of the **English language**, at least **B1 level** of the [Common European Framework – CEFR](#) attested as follows:
  - English Language qualification awarded from an internationally-recognized entity<sup>2</sup>
  - self-declaring in the on-line application to be a citizen of an English-speaking country;

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<sup>1</sup> In case of dual citizenship, the European citizenship prevails on the non-European one

<sup>2</sup> [List of recognized certificates](#)



- self-declaring in the on-line application that the Bachelor's or Master's degree achieved has been officially taught in English;
  - self-declaring in the on-line application to have passed an English Language test, at least B1 level, during the Bachelor's degree.
- iv. a personal background with suitable professional vocational and academic experience appropriate to the nature of the degree course. In case of missing English certificate- as above indicated- the Admission Committee may interview the candidate or evaluate further uploaded documents.

### Art. 3 Application procedures and submission dates

1. Candidates seeking admission to the selection process must complete the online application form at [Application](#) according to the following procedures.

Candidates can log in using:

- SPID (Italian Public Digital Identity System).
  - Electronic ID Card (CIE).
  - A UniTrento account (e.g., @unitn.it or guest accounts).
2. Submission of applications must be done **between 18 December 2024 and 06 March 2025 (at noon Italian time)**;
  3. Technical problems in filling out the online application must be immediately communicated by email to [mastersrs@unitn.it](mailto:mastersrs@unitn.it). Applications submitted after the application deadline and/or in different ways will not be accepted.
  4. To complete the online application correctly, candidates must upload the following documents:
    - a. a copy of passport (only pages relating to personal information);
    - b. copy of bachelor's degree certificate or registration certificate attesting the expected graduation date<sup>3</sup>, according to the given instructions.
    - c. transcript including a list of all courses, exams and marks awarded in the previous study path.  
Please attach an official translation if this document is not in Italian or English with GPA expressed in percentage (ex: 75/100 or 75%) and the pertinent exams and Bachelor mark scale for the specific University<sup>4</sup>.

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<sup>3</sup> Italian students or students enrolled in an Italian University may submit a self-declaration according to DPR 445/2000. Not mandatory for UniTrento students.

<sup>4</sup> UniTrento can request a statement of verification and/or a statement of comparability whether a verification of the authenticity of the international qualification is needed



The transcript must include: the list of exams for the qualification to be awarded, the weighted average mark and the minimum to maximum range of marks.

- d. transcript of marks obtained in all exams taken during any post-graduate degree (Master's) awarded before the submission of this application showing the final mark, any weighting of exams and indicating the range of minimum to maximum marks possible.

Please attach an official translation if this document is not in Italian or English with GPA expressed in percentage (ex: 75/100 or 75%) and the pertinent exams and final mark scale for the specific University;

- e. at least one reference letter (preferably written by a university lecturer);  
f. curriculum vitae in English following the 'European' model  
g. English Language qualification;  
h. statement of purpose - brief personal statement in English in which the candidate supports her/his application (max. 4000 characters, spaces incl.).
5. Candidates are required to pay an application fee of €30.00, using one of the methods requested during the online application process. within the given deadline for applications. Failing to pay the application fee within the given deadline will automatically lead to the exclusion of the applicant

#### Art. 4 Selection and ranking

1. The admissions Committee is made up of three members chosen from among the teaching staff at the Sociology and Social Research (UniTrento) and ensures that the selection procedures are correctly observed. The Committee may choose to meet via video conference.
2. The admission Committee will evaluate whether candidates fulfil the entry requirements set out in the regulations governing the Master's Degree course in Sociology and Social Research and listed in article 2 and 3 of this document.
3. The evaluation is carried out by allocating points in accordance with the following criteria:

<b>Academic background and reference letter</b>	<b>Tot. max 45</b>
Bachelor's final mark, weighted average mark, any other curricular activities, publications, professional experiences, stage and voluntary work, knowledge of English language, reference letters.	0-45
<b>Relevance of previous studies and experience to the course objectives</b>	<b>Tot. max 35</b>



The relevance of the candidate's previous studies (Bachelor's or Master's) and extracurricular activities (work placements, summer schools, jobs, etc.) to the nature and objectives of the SRS course. A previous background in methodology and social research will be considered.	0-35
<b>Statement of purpose</b>	<b>Tot. max 20</b>
The following are given particular consideration: clarity, strength of motivation, relevance to the course applied for, ability shown in English, originality.	0-20
<b>Application score</b>	<b>0-100</b>

Applicants might be invited to interview (in person or conference call), only if the Selection Committee requires to collect further information on applicants' academic skills and personal competencies

4. Candidates awarded a score of **50/100 or more** will be considered suitable.
5. In the event that two or more candidates obtain the same score in the ranking list, preference will be given to the youngest.
6. On completing the evaluation process, the admissions committee will place the candidates found suitable on a final list that will be published **by 30 April 2025** at the [SRS webpage](#)

#### **Art. 5 Confirmation and Enrollment**

1. Suitable candidates who have passed the selection procedure will have pay an Enrollment confirmation fee of €100.00 (one hundred euros) within the date published in the shortlist to confirm their acceptance of the place. This payment will not be reimbursed in any case.  
The enrollment confirmation fee will not be charged to those who, having been admitted through the second call, will complete the enrolment procedure within 7 days of the admission notice.
2. Successful candidates who fail to complete the steps set out in the point above shall be considered as having renounced their place. Candidates who intend to renounce their place for whatever reason are required to notify the committee as soon as possible, sending an e-mail to [mastersrs@unitn.it](mailto:mastersrs@unitn.it).
3. Should any places become available, due to withdrawals or any other reason, the Committee reserves the right to invite other suitable candidates from the ranked list to enroll on the first year of the Master's degree course in Sociology and Social Research, up to the number of places available.
4. Non-Europeans who apply and pay the Enrollment confirmation fee must pre-enroll at the Italian diplomatic representative in their own country. The pre-enrolment must be submitted by the deadline



indicated in the "Italian Government regulations for the enrollment of Visa requesting students" document<sup>5</sup>. Pre-enrolment is compulsory in order to obtain the Visa.

- Information about enrolment will be available will be communicated after the publication of the short lists. Students having already obtained their bachelor's degree will have to enroll by 30 September 2025. The others will have to enroll within one week from the graduation and anyway by 8 November 2025.

Non-Europeans admitted students must be in Trento and must be enrolled at the University of Trento by 30 September 2025. Candidates who fail to arrive within this date will be excluded from admission to the programme. In exceptional cases, the Department may consider to postpone the arrival not later than 31 October 2025, even if the cause of non-arrival is independent of the applicant's will.

#### **Art.6 Tuition fees for non Europeans**

- The maximum tuition fees Non-Europeans is € 6.000 per academic year. Further details are available at the webpage [Tuition fees](#).
- The amount of tuition fees for admitted students can be reduced on the basis of the application score as follows:

<b>Tuition Fees Amount</b>	<b>Application score</b>
Tuition waiver	Application score between 90/100 and 100/100
€ 1.000	Application score between 70/100 and 89,9/100
€ 2.000	Application score between 60/100 and 69,9/100
€ 4.500	Application score between 50/100 and 59,9/100

- Students admitted as paying fees for the first year may be fully exempted for the year if they acquire at least 42 CFU by the deadline of 10 August 2025. On the contrary, the amount of tuition fees for the second year depends on the number of credits acquired by 10 August as specified below:

<b>Tuition Fees Amount</b>	<b>Number of credits gained by August 10</b>
Tuition waiver	≥ 42
1.000€	36 ≤ CFU < 42
2.000€	24 ≤ CFU < 36
4.500€	6 ≤ CFU < 24

<sup>5</sup> The information will be published at the following webpage [Studiare in Italia](#).



6.000€	CFU < 6
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#### Art. 7 Scholarships for non Europeans

1. University of Trento will grant scholarships to top scored non Europeans applicants provided that they get a score of at least 90/100. The number of available scholarships and their allocation will be announced with the ranking list. Students who benefit from the UniTrento scholarship are waived from tuition fees.
2. The scholarship is intended as a partial contribution to mobility expenses and will be paid only after arrival in Italy. The scholarship may be awarded for the following academic year on the basis of available resources and if the student meets the merit requirements established annually by the University.

#### Art. 8 Admission to the second year

1. A transfer application to the Master's degree course in Sociology and Social Research can be submitted only in case of positive evaluation by the selection committee. Students can be admitted at the II year only if the result of the credit transfer pre-evaluation is of **at least 50 credits**.
2. The Academic transfer credit pre-evaluation form must be sent to [mastersrs@unitn.it](mailto:mastersrs@unitn.it) by **15 February 2025**.
3. UniTrento will send you the evaluation results by **15 March 2025**.

#### Art. 9 Further Information and contacts

1. Further information about the Master in European and International Studies is available on the [SRS webpage](#).
2. We strongly suggest to be informed about the cost of living in Trento.
3. For further information please contact the admissions office of the Master Degree in European and International Studies: [mastesrs@unitn.it](mailto:mastesrs@unitn.it)



### Note 1: Italian, European, Equivalent and non-European candidates

#### Candidates belonging to the category "European and equivalent candidates"

According to the provisions of this call for admission, individuals considered "European and equivalent candidates" include people who have:

- Italian citizenship, even if it is one of two citizenships held - in case of dual citizenship, the Italian citizenship prevails on the non-Italian one;
- Citizenship of one of the countries of the [European Union](#), even if it is one of two citizenships held - in case of dual citizenship, the European citizenship prevails on the non-European one;
- Citizenship of Norway, Iceland, Liechtenstein, Switzerland, the Republic of San Marino, or the Vatican City State;
- Citizenship of any country not listed in the above sections (hereafter referred to as "non-EU"), who are **permanently residing in Italy** and hold one of the following types of stay permits. These permits must be valid at the time of application to this selection call and must be renewable until the completion of the degree or master's degree for which the candidate is applying.
  - Stay permit for study reasons
  - Long-term stay permit
  - Stay permit for salaried employment or self-employment
  - Stay permit for family reasons
  - Stay permit for political asylum
  - Stay permit for subsidiary protection
  - Stay permit for religious reasons
  - Stay permit related to the recognition or revocation of refugee status, as regulated by [Legislative Decree No. 25 of January 28, 2008](#)
- Non-EU citizens permanently residing in Italy who have obtained a secondary school diploma in Italy.

#### Candidates belonging to the category "Non-European candidates residing outside Italy"

This category includes the following candidates:





- citizens of any country in the world that is not part of the European Union, Norway, Iceland, Liechtenstein, Switzerland, the Republic of San Marino, or Vatican City State, and who are not permanently residing in Italy);
- non-European citizens who hold an Italian stay permit for study purposes and who are not permanently living in Italy;
- non-European citizens who are in Italy with a temporary protection permit but are not permanently residing in Italy and have not obtained a secondary school diploma in Italy. However, if a secondary school diploma has been obtained in Italy and the individual permanently lives in Italy, such candidates fall under the category of "European and equivalent candidates" and must therefore follow the instructions designated for that category in this admission call for applications.



## **Note 2 – Information on the processing of personal data**

Regulation (EU) 2016/679, the “General Data Protection Regulation” (hereinafter “GDPR”), provides that everyone has the right to the protection of personal data concerning him or her.

In compliance with Article 13 of the EU Regulation 2016/679, the University of Trento provides the present notice to persons who want to participate in this selection procedure (hereinafter “data subjects”).

### **1. Data controller**

The Data controller is the University of Trento, via Calepina 14, 38122 Trento; email: [ateneo@unitn.it](mailto:ateneo@unitn.it); [ateneo@pec.unitn.it](mailto:ateneo@pec.unitn.it).

### **2. Contact details of the Data Protection Officer (DPO)**

The DPO can be contacted to request information on personal data at the following email address: [dpo@unitn.it](mailto:dpo@unitn.it).

### **3. Purpose of the processing and legal basis**

The University of Trento shall process personal and particular data exclusively for the management of this selection procedure, as part of the performance of its public interest tasks as well as for the fulfilment of legal obligations (article 6(1), points e) and c), article 9(2), point. g) of the GDPR and article. 2 (1) sexies, points. aa) and bb) D.lgs. 196/2003 and following amendments).

### **4. Acquisition of data**

The provision of personal data for the purposes indicated above is mandatory to participate in the selection procedure; failure to provide it will make it impossible to participate. The provision of particular data is optional and failure to provide it will make it impossible for the University to guarantee the use of the facilities requested.

### **5. Data processing methods**

The processing of personal data shall be carried out manually and by automated means by authorised staff, according to their tasks. Personal data shall be processed lawfully, fairly and transparently, confidentially, in a



manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed (GDPR, article 5(1)).

No profiling is carried out, and decision are not taken by automated means.

## **6. Recipients of personal data**

Personal data will be disclosed to all the University personnel acting for the above-mentioned purposes.

In any case, personal data must be disclosed in compliance with legal obligation and/or a provision of the judicial Authorities.

## **7. Data retention period**

Personal data will be stored as long as necessary to fulfil the purposes for which they were collected, and in any case as long as it is necessary by law. In any case, the data will be stored as long as necessary by the regulations in force and/or by University regulations on the storage of administrative documents relevant to the performance of its services.

## **8. Rights of the data subjects**

At any time the data subject can exercise the rights referred to in article 15 et seq. of the GDPR towards the Data Controller, at the contact details indicated above, and in particular: the access to his/her own personal data and to other information as mentioned in art. 15 of GDPR; the request of rectification of his/her own personal data when inaccurate and/or their integration when incomplete; the erasure of his/her own personal data, except when the University is obliged to data storage to comply with article 17 (3) of the GDPR; the restriction of processing as per article 18 of the GDPR; the object to processing of personal data concerning him or her when allowed as per art.21 GDPR.

This is without prejudice to the right to lodge a complaint with the Supervisory Authority pursuant to Art. 77 of the GDPR and/or to take the appropriate judicial offices.