

Public selection for admission to the Master's degree programmes of the Department of Industrial Engineering

Academic year 2025/26

Management and Industrial Systems Engineering

(classe LM-31)

Materials Engineering

(classe LM-53.)

Mechatronics Engineering

(classe LM-33)

Bioengineering for Personalized Medicine

(classe LM-21)

(English translation)

The only binding version is the Italian one



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Art 1 Purpose of this Admission Call

- This call for applications regulates admission to the following Master's degree programs held in English for the academic year 2025/2026 at the Department of Industrial Engineering at the University of Trento:
 - Mechatronics Engineering
 - Materials Engineering
 - Bioengineering for Personalized Medicine
 - Management and Industrial Systems Engineering
- 2. This call is reserved for non-European citizens who are not residents in Italy, hereinafter referred to as "non-Europeans." It is essential to carefully read Note 1 of this call and verify your category of eligibility in order to proceed correctly with the subsequent steps.
- 3. Each master has reserved a maximum number of positions for non-European applicants:

Master in	Number of positions
Materials Engineering	25 ¹
Mechatronics Engineering	25 ²
Management and Industrial Systems Engineering	253
Bioengineering for Personalized Medicine	25

¹ Including 5 positions reserved to non EU applicants admitted within EIT Raw Materialis

² Including non EU applicants admitted within EIT Digital e SPECTRO.

³ Including non EU applicants admitted within EIT Manufactuiring



Art. 2 Admission requirements

- 1. Applications are accepted to the selection process from Non-Eu citizens living abroad who satisfy the following requirements:
 - a. Bachelor degree in Industrial Engineering (classe L9) or in another field awarded in Italy according to the Master's course regulations and Admission requirements;
 - only for master in Bioengineering for Personalized Medicine, Bachelor degree in Industrial Engineering (classe L9) or in Information Engineering (classe L8) awarded in Italy according to the Master's course regulations and Admission requirements;
 - c. or other qualification recognized as equivalent awarded abroad in the fieled of Information Engineering and Computer Science according to the Master's course regulations and note 2; eligibility of the academic title will be evaluated by the selection committee established as per art. 4 of the present call and will be based on the candidate's curriculum studiorum;
 - d. non-EU candidates living abroad who do not hold the degree at the time of application may apply provided they obtain their bachelor's degree **before the 30** th **of June 2025**;
 - e. the average weighted mark of the passed exams (excluding the final project) must be at least 23/30 or above, for degree awarded abroad it will be consider the GPA according to the country they graduated from;
 - f. good knowledge of the English language, at least B2 level of the Common European Framework of Reference for Languages (4 skills) attested as follows:
 - International Certifications;
 - having passed the B2 English language exam or higher in another University (the 4 skills and level must be tested and certified);
 - Bachelor Degree entirely run in English (to be certified).
 - Holding the citizenship of a country whose official language is English
- 2. Applicants who are not Italian native speaker and do not prove the knowledge of Italian language in case of admission, will have to included Italian language course in their study plan.



Art. 3 Application procedures and deadlines

1. Candidates seeking admission to the selection process must complete the online application form at the <u>Application</u> webpage.

It will be possible to log into the application system as follows:

- through identification via SPID
- with an electronic ID (CIE)
- through a username "@unitn.it"
- through a temporary username "@guest.unitn.it" that can be created inserting personal details and an email address in the online system.
- Submission of applications must be made according to the following deadline: from 20
 December 2024 to 6 March 2025 at 12.00 noon (CET).
- 3. Candidates who wish to apply for admission to more than one Master's degree program must submit an online application for each degree program.
- 4. Technical problems in filling out the online application must be immediately communicated by email to master-st@unitn.it. Applications submitted after the application deadline and/or in different ways than those expressed in comma 1 of the present article will not be accepted.
- 5. Applicants are required to pay an application fee of €30,00 using one of the methods requested during the online application process within the given deadline for applications. Failing to pay the application fee within the given deadline will automatically lead to the exclusion of the applicant.
- 6. To complete the online application correctly, candidates must upload the following documents:
 - a. a copy of valid passport (only pages relating to personal information);
 - b. copy of bachelor's degree certificate⁴ or enrolment certificate attesting the expected graduation date (attach an official translation if this document is not in Italian or English);
 - c. transcript⁵ including a list of all courses, exams and marks awarded. The transcript must include: the list of exams for the qualification to be awarded, marks obtained, the weighted average mark

Students enrolled in/graduated from an Italian University must submit a self-declaration according to art. 46 and 47 of DPR 445/2000.

⁵ According to art. 46 e 47 of D.P.R. 445/2000, self-certification within the online application is requested if the certificatory entity or the university awarding the degree is a public Italian entity. Candidates who obtained their degree or are still enrolled in the University of Trento are not required to attach the required certificate.



and the minimum to maximum range of marks (attach an official translation if this document is not in Italian or English);

- d. curriculum vitae in English following the 'European' model (see http://europass.cedefop.europa.eu/);
- e. English Language qualification, as per art. 2 comma 1 point f..

Art. 4 Selection and ranking

- 1. The evaluation committee for the applications received is appointed by rectoral decree and is composed of at least 3 faculty members from the Department of Industrial Engineering.
- 2. The Committee checks the regularity of the submitted applications and, for the eligible candidates only, evaluates the fulfillment of the curricular requirements and the adequacy of the candidates' personal preparation. The Committee may meet remotely as well.
- 3. The evaluation will be carried out by assigning a score out of 100 based on the following criteria:

Criteria	Score
a. Coherence between the candidate's previous studies and the objectives of the Master	ue Up to 30 punti
 b. curriculum studiorum (GPA, performance and results obtained in previous studies, post-graduate degrees if any, other courses; the personal skills and background of the candidate shall be verified in the interview if applicable) 	Up to 60 punti
c. further language competences	Up to 10 punti

In case the documents included in the online application do not allow the Committee to adequately evaluate the candidature, the candidate might be asked to participate in an interview (in person or via videoconference) or to submit further documentations/certificates.

- 4. Applicants awarded a score of **50/100 or more** will be considered eligible.
- 5. On completing the evaluation process of each Call, the Admissions Committee will publish the ranking list one month after the deadline of the Call at the webpage of each master degree.



Art. 5 Admission and enrolment

- Admitted candidates will be asked to pay an Enrollment confirmation fee of €100 (one hundred Euro) within the date published in the ranking list to confirm their acceptance of the place. This payment will not be reimbursed in any case.
- 2. Successful candidates who fail to complete the steps set out in the point above will be considered as having renounced their place. Candidates who intend to renounce their place for whatever reason are required to notify the Committee as soon as possible, by e-mail to master-st@unitn.it.
- 3. Should any places become available, the Committee reserves the right to invite other suitable candidates from the ranked list to enroll on the Master's degree up to the number of places available.
- 4. Non-EU citizens living abroad who apply and pay the Enrollment confirmation fee must pre-enroll at the Italian diplomatic representative in their own country. The pre-enrolment must be submitted by the deadline indicated in the "Italian Government regulations for the enrollment of Visa requesting students" document⁶. Pre-enrolment is compulsory in order to obtain the Visa.
- 5. All Non-Europeans have to be present in Italy no later than 30 September 2025. Candidates who fail to arrive within this date will be excluded from admission to the programme. In exceptional cases, the Department may evaluate the possibility of granting an extension; however, such an extension cannot be granted beyond 31 October 2025, even if the delay is due to circumstances beyond the candidate's control.
- 6. Information about the enrollment to each master will be provided by master-st@unitn.it in due time. Students, who will not complete the enrollment within the given deadline, will be considered withdrawals.

Art. 6 Tuition fees for non Eu applicants

- The maximum amount of annual tuition fees for non-EU citizens living abroad is €6,000 per academic year. Further details are available at the webpage <u>Tuition fees.</u>
- 2. The amount of tuition fees for admitted students can be reduced on the basis of the application score as follows:

⁶ The information will be published at the following webpage Studiare in Italia.



Tuition fees amount	Admission score finale
Tuition waiver	Application score between 90/100 and 100/100
€ 1,000	Application score between 70/100 and 89,9/100
€ 2,000	Application score between 60/100 and 69,9/100
€ 4,500	Application score between 50/100 and 59,9/100

3. In the second year of the program, students who have paid tuition fees in the first year may be fully exempted by acquiring at least 42 ECTS credits by the deadline of August 10, 2025 (summer exam session in June-July). Conversely, students who fail to acquire the required minimum number of credits by August 10 will be required to pay the tuition fees for the second year, as specified below:

Fee amount or fee waiver	N. of credits achieved by 10 August
	≥ 42
Fee waiver	
	36 ≤ CFU < 42
1,000€	
	24 ≤ CFU < 36
2,000€	
	6 ≤ CFU< 24
4,500€	
	CFU < 6
6,000€	

Art. 7 Scholarships for non-European students

- 1. Non-European candidates ranked at the top of the list, provided they achieve a score of at least 70/100, may be awarded a scholarship. The number of available scholarships and their allocation will be disclosed at the same time as the publication of the ranking. The candidate who receives a scholarship, even following a shift in the ranking, will be exempt from paying tuition fees.
 Students who turn out to be in the "fee waiver" bracket are not necessarily entitled to receive a scholarship from the University of Trento.
- 2. The scholarship is intended as a partial contribution to mobility expenses and will be paid only after arrival in Italy. The scholarship may be awarded for the following academic year if the student meets the merit requirements established by the University.



Art. 8 Useful information and contacts

 For information on the admission process:
 International Mobility Office – Science and Technology Area tel. +39 0461 283236 - 2587

email: master-st@unitn.it

2. It is recommended to carefully research the cost of living in Trento.

3. Degrees Obtained Abroad

Degrees obtained abroad that are valid for admission to higher education institutions in Italy are specified in Annexes 1 and 2 of the Ministerial Circular, published on the <u>Universitaly</u> website. Degrees issued by officially recognized institutions for attending courses accredited within the education system of the foreign country are considered eligible: further details can be found on the <u>Enic-Naric</u> website. UniTrento reserves the right to request the submission of documentation necessary for the evaluation of requirements (statement of verification and/or statement of comparability).

The verification of degrees obtained abroad is carried out only after the completion of the admission and pre-enrolment procedure outlined in Article 5 of this Call for Applications. UniTrento does not assess the eligibility of the degree in any way prior to the completion of this procedure.



Note 1 - Italian, European, Equivalent, and non-European candidates.

Candidates belonging to the category "Non-European candidates residing outside Italy" This category includes the following candidates:

- Citizens of countries outside <u>European Union</u>, Norway, Iceland, Liechtenstein, Switzerland, the Republic of San Marino, or the Vatican City State who are not permanently residing in Italy (hereafter referred to as "non-European citizens");
- non-European citizens who hold an Italian stay permit for study purposes and who are not permanently living in Italy;
- 3. non-European citizens who are in Italy with a temporary protection permit but are not permanently residing in Italy and have not obtained a secondary school diploma in Italy. However, if a secondary school diploma has been obtained in Italy and the individual permanently lives in Italy, such candidates fall under the category of "European and equivalent candidates" and must therefore follow the instructions designated for that category in this admission call for applications.

Candidates belonging to the category "European and equivalent candidates" Individuals who meet the following requirements are considered "European and equivalent candidates" and are not eligible to apply through this call for applications:

- 1. Italian citizenship, even if it is one of two citizenship held in case of dual citizenship, the Italian citizenship prevails on the non-Italian one;
- 2. Citizenship of one of the countries of the <u>European Union</u>, even if it is one of two citizenships held in case of dual citizenship, the European citizenship prevails on the non-European one;
- 3. Citizenship of Norway, Iceland, Liechtenstein, Switzerland, the Republic of San Marino, or the Vatican City State;
- 4. Citizenship of any country not listed in the above sections (hereafter referred to as "non-EU"), who are **permanently residing in Italy and** hold one of the following types of stay permits. These permits must be valid at the time of application to this selection call and must be renewable until the completion of the degree or master's degree for which the candidate is applying.
 - Stay permit for study reasons
 - Long-term stay permit



- Stay permit for salaried employment or self-employment
- Stay permit for family reasons
- Stay permit for political asylum
- Stay permit for subsidiary protection
- Stay permit for religious reasons
- Stay permit related to the recognition or revocation of refugee status, as regulated by Legislative Decree No. 25 of January 28, 2008
- 5. Non-EU citizens permanently residing in Italy who have obtained a secondary school diploma in Italy.

Note 2 - Information on the processing of personal data

Regulation (EU) 2016/679, the "General Data Protection Regulation" (hereinafter "GDPR"), provides that everyone has the right to the protection of personal data concerning him or her. In compliance with Article 13 of the EU Regulation 2016/679, the University of Trento provides the present notice to persons who want to participate in this selection procedure (hereinafter "data subjects").

1. Data controller

The Data controller is the University of Trento, via Calepina 14, 38122 Trento; email: ateneo@unitn.it; ateneo@unitn.it.

2. Contact details of the Data Protection Officer (DPO)

The DPO can be contacted to request information on personal data at the following email address: dpo@unitn.it.

3. Purpose of the processing and legal basis

The University of Trento shall process personal and particular data exclusively for the management of this selection procedure, as part of the performance of its public interest tasks as well as for the fulfilment of legal obligations (article 6(1), points e) and c), article 9(2), point. g) of the GDPR and article. 2 (1) sexies, points. aa) and bb) D.lgs. 196/2003 and following amendments).

4. Acquisition of data

The provision of personal data for the purposes indicated above is mandatory to participate in the selection procedure; failure to provide it will make it impossible to participate. The provision of particular data is optional and failure to provide it will make it impossible for the University to guarantee the use of the facilities requested.



5. Data processing methods

The processing of personal data shall be carried out manually and by automated means by authorised staff, according to their tasks. Personal data shall be processed lawfully, fairly and transparently, confidentially, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed (GDPR, article 5(1)).

No profiling is carried out, and decision are not taken by automated means.

6. Recipients of personal data

Personal data will be disclosed to all the University personnel acting for the above-mentioned purposes. In any case, personal data must be disclosed in compliance with legal obligation and/or a provision of the judicial Authorities.

7. Data retention period

Personal data will be stored as long as necessary to fulfil the purposes for which they were collected, and in any case as long as it is necessary by law. In any case, the data will be stored as long as necessary by the regulations in force and/or by University regulations on the storage of administrative documents relevant to the performance of its services.

8. Rights of the data subjects

At any time the data subject can exercise the rights referred to in article 15 et seq. of the GDPR towards the Data Controller, at the contact details indicated above, and in particular: the access to his/her own personal data and to other information as mentioned in art. 15 of GDPR; the request of rectification of his/her own personal data when inaccurate and/or their integration when incomplete; the erasure of his/her own personal data, except when the University is obliged to data storage to comply with article 17 (3) of the GDPR; the restriction of processing as per article 18 of the GDPR; the object to processing of personal data concerning him or her when allowed as per art.21 GDPR.

This is without prejudice to the right to lodge a complaint with the Supervisory Authority pursuant to Art. 77 of the GDPR and/or to take the appropriate judicial offices.