

# Public selection for admission to the Two-Year Master's Degree in Cellular and Molecular Biotechnologies

# Academic year 2025/26

(English translation)

The only binding version is the Italian one

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# Art. 1 Public Selection

- The University of Trento announces a public selection based on qualifications and (if appropriate) interview, in order to select students for admission to the first year of the Master's Degree Programme in "Cellular and Molecular Biotechnologies" for the academic year 2025/2026.
   Entry is restricted to **60 places**<sup>1</sup>. This figure includes **1 place** reserved for non-EU citizens living abroad. Any places remaining after the first round of selection will be available for EU citizens and non-EU citizens currently resident in Italy.
- 2. The official language of the course is English.

## Art. 2 Target Audience and Admission Requirements

1. Categories of Applicants

For the purposes of this admission Call, two categories of applicants are considered:

- Europeans and Equivalents: Italian citizens, European Union citizens, or those with equivalent status, hereinafter referred to as "Europeans and Equivalents."
- Non-Europeans: Citizens of countries outside the European Union who are not permanently living in Italy, hereinafter referred to as "Non-Europeans."

It is essential to carefully read **Note 1** in this document to determine your category and proceed correctly with the subsequent steps.

2. Admission Requirements

Applicants meeting the following curricular and language requirements are eligible to participate in the selection process described in this call:

- •
- i. a Bachelor's or higher Degree awarded in Italy in Biotechnologies (L2)
- ii. a Bachelor's or higher Degree awarded in Italy or other qualification recognised as equivalent awarded abroad.
- iii. Undergraduate candidates are also accepted providing that they will obtain their bachelor's degree<sup>2</sup>:
  - before the 30th of June 2025 for non-EU citizens living abroad;

<sup>&</sup>lt;sup>1</sup> If the candidate has double citizenship, one of which from an EU country, the latter prevails.

<sup>&</sup>lt;sup>2</sup> Candidates are required to declare the expected date of graduation within the online application.



- before the 31st of October 2025 for EU-citizens and non-EU citizens currently resident in Italy;
- iv. good knowledge of the English language, at least B2 level of the Common European Framework of Reference for Languages attested as follows:
  - International Certifications;
  - having passed the B2 English language exam or higher in another University;
  - Bachelor Degree entirely run in English (to be certified).
  - Holding the citizenship of a country whose official langauge is English
- vii. European and equivalent citizens who do not have the language certification and/or some of the curricular requirements (i.e. credits in specific areas) within the deadline for application, are still eligible to apply. Should they result eligible for admission to the master, they will be conditionally admitted and will have to meet any missing requirements no later than 31 October 2025. Candidates who do not meet such requirements within the deadline shall not be admitted to the Master programme, except for the possibility mentioned in point 2.
- 3. At the conclusion of the admission and/or enrolment process, any unfilled positions may be assigned to eligible European and equivalent candidates on the ranking list who have not met the required criteria by October 31, 2025, as stipulated, provided that such requirements are fulfilled before enrolment.

#### Art. 3 Application procedures and deadlines

1. Candidates seeking admission to the selection process must complete the online application form at the <u>Application</u> webpage.

It will be possible to log into the application system as follows:

- through identification via SPID
- with an electronic ID (CIE)
- through a username "@unitn.it"

- through a temporary username "@guest.unitn.it" that can be created inserting personal details and an email address in the online system.

- 2. Submission of applications is divided into two sessions, according to the following deadlines:
  - a) I call: from January 23rd 2025 to March 6th 2025, 12.00 noon (CET) only for Non-Europeans;



- b) II call: from April 14<sup>th</sup> 2025 to June 16th 2025, 12.00 noon (CET) only for Europeans and Equivalents.
- Technical problems in filling out the online application must be immediately communicated by email to <u>master-st@unitn.it</u>. Applications submitted after the application deadline and/or in different ways than those expressed in comma 1 of the present article will not be accepted.
- 3. To complete the online application correctly, candidates must upload the following documents: To complete the online application correctly, candidates must upload the following documents:
  - a. a copy of valid passport (only pages relating to personal information) or identity card (EU citizens only);
  - b. copy of bachelor's degree certificate<sup>3</sup> or enrolment certificate attesting the expected graduation date (attach an official translation if this document is not in Italian or English);
  - c. transcript<sup>4</sup> including a list of all courses, exams and marks awarded. The transcript must include: the list of exams for the qualification to be awarded, marks obtained, the weighted average mark and the minimum to maximum range of marks<sup>5</sup> (attach an official translation if this document is not in Italian or English)<sup>6</sup>;
  - d. curriculum vitae in English following the 'European' model (see <u>http://europass.cedefop.europa.eu/</u>);
  - e. English Language qualification, as per art. 2 comma 2 point vii.;
  - f. statement of purpose brief personal statement in English in which the candidate describes her/his interests and expectations with regards to the Master's programme learning objectives (max 500 words);
  - g. A URL link to a self-presentation video with a maximum duration of 3 minutes. In the video, the candidates should introduce themselves, explain their interest in the field of Biotechnology, and present any theses or research conducted in the biotechnology or scientific field.
- 4. Applicants Applicants are required to pay an application fee of €30,00 (thirty) using one of the methods requested during the online application process within the given deadline for applications. Failing to pay the application fee within the given deadline will automatically lead to the exclusion of the applicant.

<sup>&</sup>lt;sup>3</sup> Students enrolled in/graduated from an Italian University must submit a self-declaration according to art. 46 and 47 of DPR 445/2000.

<sup>&</sup>lt;sup>4</sup> According to art. 46 e 47 of D.P.R. 445/2000, self-certification within the online application is requested if the certificatory entity or the university awarding the degree is a public Italian entity. Candidates who obtained their degree or are still enrolled in the University of Trento are not required to attach the required certificate.

<sup>&</sup>lt;sup>5</sup> Only if the degree has been obtained from a foreign university.

<sup>&</sup>lt;sup>6</sup> UniTrento reserves the right to ask candidates to provide documentation necessary for the evaluation of requirements (statement of verification and/or statement of comparability). Graduating candidates must also include exams that have not yet been taken in the list.



# Art. 4 Selection and ranking

- 1. The Admissions Committee is made up of three members and ensures that the selection procedures are correctly observed. The Committee may choose to meet via video conference.
- 2. The Admissions Committee will evaluate whether candidates fulfil the entry requirements set out in the regulations.
- 3. The evaluation is carried out by allocating points (up to 100) in accordance with the following criteria:

| С  | riteri   | Punteggi        |
|----|--|-----------------|
| a. | Coherence between the candidate's previous studies and the objectives of the Master                  | Up to 35 points |
| b. | curriculum studiorum (GPA, performance and results obtained in previous                              |                 |
|    | studies, post-graduate degrees if any, other courses; the personal skills and                        | Up to 50 points |
|    | background of the candidate shall be verified in the interview if applicable)                        |                 |
| C. | Statement of purpose (max. 500 words), further language competences; video presentation <sup>7</sup> | Up to 15 points |

In case the documents included in the online application do not allow the Committee to adequately evaluate the candidature, the candidate might be asked to participate in an interview (in person or via videoconference) or to submit further documentations/certificates.

- 4. Applicants awarded a score of 50/100 or more will be considered eligible.
- 5. On completing the evaluation process of each Call, the Admissions Committee will publish the ranking list on the master webpage.

## Art. 5 Admission and enrolment

 Admitted candidates will be asked to pay an Enrollment confirmation fee of €100 (one hundred Euro) within the date published in the ranking list to confirm their acceptance of the place. This payment will not be reimbursed in any case. The payment of the enrolment confirmation fee is not required for

<sup>&</sup>lt;sup>7</sup> The presentation video will only be evaluated if a minimum score is achieved overall in points a. and b., as determined by the commission. This is due to the fact that candidates who do not obtain a minimum overall score in the first two points will not be able to mathematically reach the eligibility threshold of 50/100, even if they were to score the maximum in the video evaluation.



European and equivalent candidates admitted through the second call, provided they complete the enrollment procedure within 7 days from the publication of the ranking list and/or admission notice.

- Successful candidates who fail to complete the steps set out in the point above will be considered as having renounced their place. Candidates who intend to renounce their place for whatever reason are required to notify the Committee as soon as possible, by e-mail to <u>master-st@unitn.it.</u>
- 3. Should any places become available, the Committee reserves the right to invite other suitable candidates from the ranked list to enroll on the Master's degree up to the number of places available.
- 4. Non-EU citizens living abroad who apply and pay the Enrollment confirmation fee must pre-enroll at the Italian diplomatic representative in their own country. The pre-enrolment must be submitted by the deadline indicated in the "Italian Government regulations for the enrollment of Visa requesting students" document<sup>8</sup>. Pre-enrolment is compulsory in order to obtain the Visa.
- 5. All Non-Europeans have to be present in Italy no later than **30 September 2025**. Candidates who fail to arrive within this date will be excluded from admission to the programme. No extension can be granted for any reason whatsoever, even if the cause of non-arrival is independent of the candidate.
- Information about the enrollment to each master will be provided by master-st@unitn.it in due time.
   Students, who will not complete the enrollment within the given deadline, will be considered withdrawals.

# Art. 6 Tuition fees for non Eu applicants

- 1. The maximum amount of annual tuition fees for non-EU citizens living abroad is €10,000 per academic year. Further details are available at the webpage <u>Tuition fees.</u>
- 2. The amount of tuition fees for admitted students can be reduced on the basis of the application score as follows:

| Tuition fees amount | Admission score finale                        |
|---------------------|---|
| Tuition waiver      | Application score between 90/100 and 100/100  |
| € 1,000             | Application score between 70/100 and 89,9/100 |
| € 3,000             | Application score between 60/100 and 69,9/100 |

<sup>&</sup>lt;sup>8</sup> The information will be published at the following webpage <u>Studiare in Italia</u>.



|  | € 6,500 | Application score between 50/100 and 59,9/100 |
|--|---------|---|
|--|---------|---|

In the second year of the program, students who have paid tuition fees in the first year may be fully
exempted by acquiring at least 42 ECTS credits by the deadline of August 10, 2025 (summer exam session
in June-July). Conversely, students who fail to acquire the required minimum number of credits by August
10 will be required to pay the tuition fees for the second year, as specified below:

| Fee amount or fee waiver | N. of credits achieved by 10 August |
|--------------------------|-------------------------------------|
|                          | ≥ 42                                |
| Fee waiver               |                                     |
|                          | 36 ≤ CFU < 42                       |
| 1,000€                   |                                     |
|                          | 24 ≤ CFU < 36                       |
| 3,000€                   |                                     |
|                          | 6 ≤ CFU< 24                         |
| 6,500€                   |                                     |
|                          | CFU < 6                             |
| 10,000€                  |                                     |



# Art. 7 Scholarship for non EU applicants

- 1. Non-European candidates ranked at the top of the list, provided they achieve a score of at least 70/100, may be awarded a scholarship. The number of available scholarships and their allocation will be disclosed at the same time as the publication of the ranking. The candidate who receives a scholarship, even following a shift in the ranking, will be exempt from paying tuition fees. Students who turn out to be in the "fee waiver" bracket are not necessarily entitled to receive a scholarship from the University of Trento.
- 2. The scholarship is intended as a partial contribution to mobility expenses and will be paid only after arrival in Italy. The scholarship may be awarded for the followingv

## Art. 8 Tuition Fees and scholarships for Europeans and Equivalents

- The amount of tuition fees for Europeans and Equivalents students is available at the webpage <u>Tuition</u> <u>fees</u>. The amount can be partially or totally reduced according to the economic situation of the student's family (ISEE).
- Information on scholarships, accommodation and tuition fee waiver for Europeans and Equivalents are published on the page <u>Scholarships</u>.

## Art. 9 Second year admission

- Applicants who have already passed single courses exams of the first year or equivalents exams in previous academic careers also at other Universities, may apply for second year admission, if they fulfill the admission requirements.
- 2. The admission to the second year depends from the number of positions available and applicants must fullfil the requirements stated in the rules stated in the "Linee guida per la regolamentazione di passaggi, trasferimenti e ammissione al secondo anno del corso di laurea magistrale in Cellular and Molecular Biotechnologies published on the webpage of the master.
- 3. These applicants must submit an application within the deadlines reported on the webpage of the master.
- 4. If these applicants are not admitted to the second year, it is not possibile to admit them in the master programme if they do not apply to the present call and result as admitted in the ranking list after the selection process (check art 2, 3, 4 and 5).



# Art. 9 Useful Information and contacts

- For information on the admission process: International Mobility Office – Science and Technology Area tel. +39 0461 283236 - 2587 email: master-st@unitn.it
- 2. It is recommended to carefully research the cost of living in Trento.

#### 3. Degrees Obtained Abroad

Degrees obtained abroad that are valid for admission to higher education institutions in Italy are specified in Annexes 1 and 2 of the Ministerial Circular, published on the <u>Universitaly</u> website.

Degrees issued by officially recognized institutions for attending courses accredited within the education system of the foreign country are considered eligible: further details can be found on the <u>Enic-Naric</u> website. UniTrento reserves the right to request the submission of documentation necessary for the evaluation of requirements (statement of verification and/or statement of comparability).

The verification of degrees obtained abroad is carried out only after the completion of the admission and pre-enrolment procedure outlined in Article 5 of this Call for Applications. UniTrento does not assess the eligibility of the degree in any way prior to the completion of this procedure.



# Note 1 - Italian, European, Equivalent, and non-European candidates.

## Candidates belonging to the category "Non-European candidates residing outside Italy"

This category includes the following candidates:

- Citizens of countries outside <u>European Union</u>, Norway, Iceland, Liechtenstein, Switzerland, the Republic of San Marino, or the Vatican City State who are not permanently residing in Italy (hereafter referred to as "non-European citizens");
- 2. non-European citizens who hold an Italian stay permit for study purposes and who are not permanently living in Italy;
- 3. non-European citizens who are in Italy with a temporary protection permit but are not permanently residing in Italy and have not obtained a secondary school diploma in Italy. However, if a secondary school diploma has been obtained in Italy and the individual permanently lives in Italy, such candidates fall under the category of "European and equivalent candidates" and must therefore follow the instructions designated for that category in this admission call for applications.

## Candidates belonging to the category "European and equivalent candidates"

Individuals who meet the following requirements are considered "European and equivalent candidates" and **are not eligible** to apply through this call for applications:

- 1. Italian citizenship, even if it is one of two citizenship held in case of dual citizenship, the Italian citizenship prevails on the non-Italian one;
- 2. Citizenship of one of the countries of the <u>European Union</u>, even if it is one of two citizenships held in case of dual citizenship, the European citizenship prevails on the non-European one;
- Citizenship of Norway, Iceland, Liechtenstein, Switzerland, the Republic of San Marino, or the Vatican City State;
- 4. Citizenship of any country not listed in the above sections (hereafter referred to as "non-EU"), who are permanently residing in Italy <u>and</u> hold one of the following types of stay permits. These permits must be valid at the time of application to this selection call and must be renewable until the completion of the degree or master's degree for which the candidate is applying.



- Stay permit for study reasons
- Long-term stay permit
- Stay permit for salaried employment or self-employment
- Stay permit for family reasons
- Stay permit for political asylum
- Stay permit for subsidiary protection
- Stay permit for religious reasons
- Stay permit related to the recognition or revocation of refugee status, as regulated by <u>Legislative</u> <u>Decree No. 25 of January 28, 2008</u>
- 5. Non-EU citizens permanently residing in Italy who have obtained a secondary school diploma in Italy.



# Note 2 - Information on the processing of personal data

Regulation (EU) 2016/679, the "General Data Protection Regulation" (hereinafter "GDPR"), provides that everyone has the right to the protection of personal data concerning him or her.

In compliance with Article 13 of the EU Regulation 2016/679, the University of Trento provides the present notice to persons who want to participate in this selection procedure (hereinafter "data subjects").

## 1. Data controller

The Data controller is the University of Trento, via Calepina 14, 38122 Trento; email: <u>ateneo@unitn.it;</u> ateneo@pec.unitn.it.

# 2. Contact details of the Data Protection Officer (DPO)

The DPO can be contacted to request information on personal data at the following email address: <a href="mailto:dpo@unitn.it">dpo@unitn.it</a>.

## 3. Purpose of the processing and legal basis

The University of Trento shall process personal and particular data exclusively for the management of this selection procedure, as part of the performance of its public interest tasks as well as for the fulfilment of legal obligations (article 6(1), points e) and c), article 9(2), point. g) of the GDPR and article. 2 (1) sexies, points. aa) and bb) D.lgs. 196/2003 and following amendments).

## 4. Acquisition of data

The provision of personal data for the purposes indicated above is mandatory to participate in the selection procedure; failure to provide it will make it impossible to participate. The provision of particular data is optional and failure to provide it will make it impossible for the University to guarantee the use of the facilities requested.

## 5. Data processing methods

The processing of personal data shall be carried out manually and by automated means by authorised staff, according to their tasks. Personal data shall be processed lawfully, fairly and transparently, confidentially, in a manner that is adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed (GDPR, article 5(1)).

No profiling is carried out, and decision are not taken by automated means.



# 6. Recipients of personal data

Personal data will be disclosed to all the University personnel acting for the above-mentioned purposes.

In any case, personal data must be disclosed in compliance with legal obligation and/or a provision of the judicial Authorities.

## 7. Data retention period

Personal data will be stored as long as necessary to fulfil the purposes for which they were collected, and in any case as long as it is necessary by law. In any case, the data will be stored as long as necessary by the regulations in force and/or by University regulations on the storage of administrative documents relevant to the performance of its services.

# 8. Rights of the data subjects

At any time the data subject can exercise the rights referred to in article 15 et seq. of the GDPR towards the Data Controller, at the contact details indicated above, and in particular: the access to his/her own personal data and to other information as mentioned in art. 15 of GDPR; the request of rectification of his/her own personal data when inaccurate and/or their integration when incomplete; the erasure of his/her own personal data, except when the University is obliged to data storage to comply with article 17 (3) of the GDPR; the restriction of processing as per article 18 of the GDPR; the object to processing of personal data concerning him or her when allowed as per art.21 GDPR.

This is without prejudice to the right to lodge a complaint with the Supervisory Authority pursuant to Art. 77 of the GDPR and/or to take the appropriate judicial offices.